



Notice of Competition for Labour Service Employees

AMENDMENT

Recallable XX Non-Recallable _____

Branch: Fire Management Forest Protection

Number of Positions: two

Location: Hudson Bay

Announcement Date: March 20, 2006

Competition Number: HBFB – 01 - 06

Closing Date: April 3, 2006

Union Position: YES X NO _____

Salary Rate: \$13.941 - \$17.645 per hour

Position Title: Fire Base Support

Class Level and Occ Code: Level 03 GML (under review)

Headquarters: Hudson Bay

Section Number: 20

Designated Employment Equity: YES ___ NO XX

Aboriginal Ancestry: _____

Persons with Disabilities: _____

Visible Minorities: _____

Women in non-Traditional Roles: _____

We are committed to workplace diversity and encourage interest from Aboriginal people; persons with disabilities; members of visible minority groups; and women seeking management and non-traditional roles. This position has been designated in accordance with the PSC/SGEU Collective Agreement's Employment Equity Program for qualified candidates who self-declare in writing (i.e. within a cover letter or résumé) that they belong to one of these groups. Other candidates will be considered if no qualified designated group members are found.

Particulars of Position:

Responsible to manage equipment, fuel and facility management activities within the fire management area to include: maintain, track and reconcile inventory of fire equipment, communications equipment and fuel supplies; inspect incoming equipment shipments for serviceability and completeness. Complete inventory forms, equipment transfers and write-offs, forward results to Logistics section in Prince Albert as required. Perform maintenance on minor equipment and facilities or grounds. Order equipment, parts and supplies and pick-up or delivery as required. Conduct maintenance checks at fire cache and re-stock equipment. Other duties as assigned.

Candidates must clearly indicate in their covering letter or resume where they have acquired their knowledge and abilities. Selections for interviews will be made on the basis of this information.

You will have knowledge of:

To qualify: you will possess a valid Saskatchewan drivers license. Knowledge of: fire suppression equipment types and maintenance procedures; Departmental equipment tracking and inventory procedures; Department purchasing policy; Wildland fire suppression techniques; computer programs. Demonstrated ability to perform minor mechanical and carpentry maintenance; communicate and follow oral and written instructions.



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You will be:

Self –starter, accountable, organized.

Interested candidates should submit a cover letter and résumé quoting the competition number and any applicable Employment Equity self declarations to:

**Rocky Purves, Forest Protection Officer
Fire Management Forest Protection
Box 970, Hudson Bay, Sk. S0E 0Y0
Fax: (306) 865-4444
E-mail Address: rpurves@serm.gov.sk.ca**

We wish to thank all applicants for their interest in employment opportunities with Saskatchewan Environment however only those candidates who are selected for interview will receive written response to their application.

Competition Approved:

Steve Roberts

March 20, 2006

Brenda Best

Executive Director

Date

Local Department Official

Disposition of Copies:

 X Local Notice Board

 X Union Office

 X Supervisor

 X Executive Director

 X NSS